Collaborative Drafting and Critiquing

Following the guidelines in our text for both communicating and critiquing each other’s work, spend time on this draft document, which you are to pretend was created by one of your peers. First, add in editing comments, taking care to follow the guidelines for constructive critique. Think about design, content, measures of excellence for technical writing, and the guidelines for the assignment: it so that you can make appropriate and specific comments.

Then discuss both the draft and the nature of your comments. Come to some kind of conclusion as to what worked best for your group—what kind of comments did you agree were most helpful? Did you disagree as to how to respond to your peer’s work? How can you resolve this difference of opinion?

After we discuss as a class, you’ll have the opportunity to come up with some take-aways about group work: your impressions about the kinds of comments you gave, what you liked and didn’t like about what your peers said, and some general impressions about how you’ll work with a much larger group.

Netiquette Guidelines for Students

Please help your fellow students create and maintain a respectful atmosphere that is conducive for learning. This is how you can help:

1. Address people by their names. For example: "Hi Ms. Smith, I have a question" . . . or "Tamika, I like your answer to that question." This shows that you recognize the person at the other end of the communication.
2. Assume that your instructor prefers to be referred to in more formal terms, unless told otherwise (i.e., Professor Smith, Mrs. Jones, Mr. Davis).
3. Who are you? identify yourself in the e-mail subject line (first and last name) as well as the class/section your in so your professor can relate your question to a specific person and class.
4. No posting anything illegal, harassing, sexually suggestive, or inflamatory on your personal profile, blog, or the course discussion boards. This includes posting racy photos and using curse words, no matter how "mild”, don’t put write any religious, racial, sexual, or ethnic epithets. Your comments should relate to course content and not try to influence your classmates to your political, social, or religious beliefs or values. These are academic courses, not social networking sites. If instructors see something that they think might offend others, they might remove it or ask you to remove it. If you aren't sure about something, talk to your instructor about it. The instructor will be happy to help you determine if something is appropriate or not before you post it. Repeat offenses may result in further disciplinary action.